

SECTION: Graduate Medical Education Policies

ISSUED: January 3, 2007

SUBJECT: Institutional Review of ACGME Requirements

REVISED:

PURPOSE: To establish a Graduate Medical Education policy for ensuring institutional compliance with ACGME institutional requirements.

POLICY: The Graduate Medical Education Committee is responsible for conducting regular reviews of the Sponsoring Institution's Letter of Report from the IRC, as well as monitoring compliance with the ACGME's institutional requirements.

PROCEDURE:

1. At the mid-point of the sponsoring institution's accreditation cycle by the IRC, the GMEC Chair and GME Office staff will conduct a comprehensive self-study.
 - a. The self-study will review progress on improvements related to citations from the most recent IRC Letter of Report
 - b. The self-study will assess compliance on each institutional requirement
 - c. The self-study will analyze program citations to ascertain whether there are common areas of citations that need to be addressed at an institutional or system-wide level.
2. The GMEC Chair will prepare a report for presentation to the GMEC.
3. The GMEC will develop recommendations and an action plan for the correction of concerns and areas of non-compliance.
4. The GME Office, under the guidance of the GMEC, will carry out action plan.