

**Program Letter of Agreement for Consultations
between
Rhode Island Hospital's <<Name of Residency/Fellowship>> Program
and
<<Participating Site>>**

This document serves as an Agreement between Rhode Island Hospital's Residency/Fellowship Program in <<Name>> (the "Sponsoring Institution") and <<Name of Participating Site>> (the Participating Site) involved in resident/fellowship education. This Letter of Agreement is effective from __/__/__, and will remain in effect for five years, or until updated, changed or terminated by the Residency/Fellowship Program and Participating Site.

1. Persons Responsible for Education and Supervision

At Sponsoring Institution: <<Program Director>>

At Participating Site: Teaching Faculty in the above named Program

List other faculty by name or general group: Teaching Faculty in the above named Program

The above mentioned people are responsible for the education and supervision of the residents/fellows while providing clinical consults at the Participating Site.

2. Responsibilities

The Teaching Faculty in the Program in <<name>> must provide appropriate supervision of residents/fellows in patient care activities and maintain a learning environment conducive to educating the residents/fellows in the ACGME competency areas. The faculty must evaluate resident performance in a timely manner during each rotation or similar educational assignment and document this evaluation at completion of the assignment.

3. Content and Duration of the Educational Experiences

The content of the educational experiences has been developed according to ACGME Residency/Fellowship Program Requirements, and include the following goals and objectives, as delineated in Attachment 1.

In cooperation with the above named Program Director, the faculty noted above are responsible for the day-to-day activities of the Residents/Fellows to ensure that the outlined goals and objectives are met during the course of the educational experiences at the Participating Site. The duration(s) of the assignment(s) to the Participating Site is (are) described in Attachment 2.

4. Policies and Procedures that Govern Resident Education

Residents/Fellows will be under the general direction of the Sponsoring Institution's Graduate Medical Education Committee, and will abide by all applicable Sponsoring Institution and Participating Institution policies, rules, regulations, and procedures, including duty hours.

5. Financial Commitments

~~e.a.~~ The Participating Site does not allow any resident under supervision to bill for his/her services.

~~d.b.~~ The House Officers are full-time employees of the Sponsoring Institution, and the Sponsoring Institution is responsible for the salaries, fringe benefits, medical malpractice insurance, as well as administrative and education expenses to support the House Officers and the Program.

6. Term and Termination

This Agreement shall be effective on the day and year first written above and shall continue for a period of five (5) years. The Agreement will be automatically updated, as appropriate, upon mutual agreement of the parties. This will be evidenced by the Sponsoring Institution providing updated Attachments 1-3 to the appropriate signatories at the Participating Site. This Agreement may be amended at any time by written agreement signed by all parties hereto.

Rhode Island Hospital

By: _____
Designated Institutional Official
Director, Graduate Medical Education
Staci Fischer, MD

Program Director
<<Name of Program>>
<<Name of PD>>

(Participating Site)

By: _____
Chief Executive Officer or Designee

Attachment 1

Educational Goals and Objectives

Residents/Fellows will provide clinical/surgical consults at the Participating Site as requested.

Teaching faculty from the above named program shall provide supervision of the residents' consultative services.

Attachment 2

Schedule of House Officer Assignments

The Program Director shall assign certain residents/fellows to provide consult services at the Participating site for educational purposes and expertise in the respective specialty throughout the training period.