

# BRADLEY HOSPITAL

## Employee Testing Algorithm

### Symptomatic Employees

If you have a cough, shortness of breath, congestion, fever, GI symptoms, sore throat, loss or diminished sense of smell or taste, headache, or muscle aches/fatigue

- Do not report to work- contact EOHS immediately to have a PCR and/or rapid antigen test scheduled

### Asymptomatic Employees

RN/BHS/RCC- Test in shift report

#### Negative Test Result

- Continue with work assignment

#### Positive Test Result

- Leave immediately
- Contact Manager or designee
- Contact EOHS

### EMPLOYEE HEALTH

**Mon-Fri Business Hours:** EOHS can schedule testing

**Weekends & Off Hours:** Please use RIDOH Website [portal.ri.gov](http://portal.ri.gov) to schedule testing

Employees will follow CDC/DOH guidelines for people with positive results

#### Negative PCR Test

- Employee may return to work

#### Positive PCR Test

- Follow RIDOH isolation guidelines
- EOHS will notify Infection Control

### MANAGERS

Must report all aggregated results each day by 10am via the Employee COVID 19 testing results Microsoft form.

EOHS will then enter this information into the DOH portal daily

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### Expectations for employee antigen tests:

-Manager- provide units with enough tests for each shift

-Employee is responsible to complete education that is available on the internet [COVID Self-Testing for Bradley Hospital Team Members | Lifespan.](#)

- Completing your own test is an attestation to your understanding
  - o If you need help with the testing process you can contact the manufacturer with general questions or ask the one site overseer
  - o If you have questions that need to be answered immediately related to work, please contact your manager.

To obtain weekly test kits:

- A form will be sent to leadership members- units will approximate the number of tests needed for one weeks' time- this will be the number supplied each week. Should your needs change please email [Jinsana@lifespan.org](mailto:Jinsana@lifespan.org) ASAP. Please note tests are ordered a week out.
- On Friday's supplies will be distributed from room 301 from noon to one pm.
- Each program will send a representative to room 301 to obtain their supply
  - o if you should need extra tests between these dates, they will be kept in Dr. Mary Sullivans office
  - o Hospital supervisors will have a small number of tests in their office should an employee need one off hours.