



GENERAL COVID-19 WARM ZONE INSTRUCTIONS

SERVICE	INSTRUCTIONS
Pharmacy	<ul style="list-style-type: none"> • Upon entering unit, pharmacy will wear their own surgical mask and don a gown and gloves from the donning station. • If a blue bin is used, it will be wiped with a PDI wipe before leaving the unit • Gown and gloves will be doffed before leaving the unit. Perform hand hygiene
Tubing System	<ul style="list-style-type: none"> • Pneumatic tube is okay to use for specimens except for COVID-testing swabs, swabs continue to be walked to Micro Lab. • Unit staff to wipe the tube with a PDI wipe before sending.
Food & Nutrition Services	<ul style="list-style-type: none"> • FNS host/hostess will NOT be entering the unit when it is a warm zone • Unit will be called to inform unit that food is coming up • Food truck does not enter unit, trays will be passed from the food truck to a staff member onto cart & disposable trays will be used • Food trucks and kitchen stock will be brought up to the Main warm units via the main service elevators • Kitchens will have sign posted to indicate ‘Warm Kitchen’ and ‘Clean kitchen’ • F&N will put on a gown and gloves (already wearing a surgical mask) before delivering stock to the ‘warm’ kitchen • If Dieticians are entering patient rooms, they should don gloves and gowns before entering the room. Perform hand hygiene after doffing
Environmental Services	<ul style="list-style-type: none"> • Upon entering unit, EVS will wear their own surgical mask with eye protection and don a gown and gloves from the donning station • Second pair of gloves must be worn when going into a pt room <ul style="list-style-type: none"> ◦ When leaving a pt room, outer pair of gloves will be removed, hand hygiene on inner gloves, apply new outer pair of gloves • If an aerosolized procedure was performed within the hour as indicated on the posted sign outside patient room, an N95 mask with face shield must be worn. • Before leaving the unit, EVS cart must be wiped down with PDI wipe • Gown and gloves will be doffed before leaving the unit. Perform hand hygiene
Transport	<ul style="list-style-type: none"> • Transport will use the main service elevators to transport a pt to/from units • When transporting a patient off the unit, transport to enter unit, do hand hygiene, don gown and gloves. Transport should have surgical mask with splash guard and/or surgical mask with face shield. Unit staff to hand over masked patient to transporter in hallway (Note: Transporter not to transport aerosolized patients) • Transporter to doff gown and gloves at designated doffing station. Keep the surgical mask with splash guard and/or surgical mask with face shield to transfer patient to assigned area • When arrival at assigned area (CT Scan, etc) perform hand hygiene, doff surgical mask with splashguard or face-shield, perform hand hygiene, don gloves and wipe faceshield/splashguard with PDI wipe, doff gloves, perform hand hygiene and then doff mask into paper bag • Perform hand hygiene again
Security/Facilities	<ul style="list-style-type: none"> • Will wear their own surgical mask and don gown and gloves from the donning station • If entering an empty patient room, no other PPE is needed • If entering a patient room for less than 15 minutes, wear face shield/eye protection • If entering a patient room for more than 15 minutes and patient has an aerosol generating sign, work with unit and infection control to determine appropriate PPE
Supply Chain	<ul style="list-style-type: none"> • Supplies will be delivered to unit by supply chain staff • Supplies will be handed off to the designated UA who is ‘clean’ • UA will bring supplies to the clean supply room either by hand or via a clean transport cart



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	<ul style="list-style-type: none">• Supply chain staff will wear their own surgical mask and don gown and gloves from donning station to enter unit and go to clean supply room to do inventory/ordering
Other (Unit Secretary, Phlebotomy, etc.)	<ul style="list-style-type: none">• Will wear their own surgical mask and don a gown and gloves from the donning station• When entering patient rooms, eye protection must be worn• Gown and gloves will be doffed before leaving the unit. Perform hand hygiene